



City of San Bernardino

Community and Economic Development – Real Property Division
290 North D Street, San Bernardino, CA 92401

Telephone: (909) 384-5366 - email: realproperty@sbcity.org

APPLICATION FOR: STREET/ALLEY/EASEMENT VACATION

Property Owner/Authorized Agent: _____

Address: _____

Telephone: _____

Locations of Property to be vacated: _____

Note: This application is hereby submitted to the City of San Bernardino, to initiate proceeding for the following street/alley/easement located in the City of San Bernardino pursuant to Section 8300 et seq. of the State of California Streets and Highways Code.

Reason for Street/Alley/Easement Vacation and Proposed Use: _____

I understand that a total **non-refundable** fee of \$2,040.00 shall be paid by me as a cost of the proceedings, one-half of which \$1,020.00 is hereby enclosed. The remainder of \$1,020.00 shall be due and payable after the investigative proceedings are complete and prior to the commencement of the legal proceedings. **I further understand that said fees are NOT payment for any real property or improvements thereon, but for the costs of the vacation proceedings ONLY and that the City of San Bernardino does NOT determine underlying ownership of the area to be vacated nor does it guarantee title to any property involved and I have been advised to consult a title company to determine such ownership.**

I understand that at the conclusion of the investigative proceedings, the City will notify me of its finding including and conflicts with City facilities now located in the area proposed to be vacated, or the request by any utility company for the reservation of any existing easements and that such conflicts or reservations may affect the intended use of the proposed area, once

I understand that the requested vacation is subject to the approval of the Mayor and Common Council of the City of San Bernardino and **that there is no guarantee that such approval will be made.**

Tel. No. _____ Address – City, State, Zip _____

The City requests that at least 90% of the adjoining property owners (not tenants) indicate interest in the proposed vacation. Please have all interested parties complete and sign this petition prior to submitting to the City. Attach additional sheets as necessary.

Tel. No. _____ Address – City, State, Zip _____

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